

Springwood Elementary Title I, Part A Parent and Family Engagement Plan 2021-2022

I, **Sylvia Myers**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA; as amended by ESSA.
- Involve parents/families of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent.
- Jointly develop/revise with parents the school parent and family engagement plan, distribute it to parents of participating children, and make available the parent involvement plan to the local community.
- Involve parents and family members in an organized, ongoing, and timely way, in the planning and review, of the school parent and family engagement plan.
- Use the findings of the parent and family engagement policy to review and design strategies for more effective family engagement, and to revise, if necessary, the school's parent and family engagement plan.
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan to the local educational agency.
- Provide to each parent an individualized student report about the performance of their child (ren) on the state assessment in ELA, Math and Science.
- Provide each parent timely notice when their child has been assigned or been taught for (4) four or more consecutive weeks by a teacher who has not completed the criteria for state certification.
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal



Date Signed

9/2/21

Engagement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used [Sections 1116].

Response: Our SAC is comprised of parents and community members who have a vested interest in the success of Springwood Elementary students. SAC helps guide the decisions regarding the school in all aspects including the distribution and spending of funds for family and parental involvement. Our SAC provides ongoing input on family engagement, school improvement, and the yearly progress of the school. This year we will focus on building out PTO to help support the school improvement vision. PTO also has input in the decisions regarding how funds for family engagement will be used, in addition to, helping raise additional school funds.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116].

count	Program	Coordination
1	Title I	Provide funds for parent workshops, parental involvement, and professional development for teachers.
2	Title II	Provide professional development for teachers.
3	Title III (ESOL)	Provide professional development for teachers.
4	Title IV, Part A	Provide funding for family engagement and training for parents.
5	Title IV, Part B	Provide funding for technology and technology training. Also provide funding to ensure a safe school environment.
6	Voluntary PK	This is provided through the district PK program as well as Head Start.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop flyers, agendas, and handouts for parents advertising meetings and the Annual Title I Meeting.	De Cardenas, AP	July-August 2021	Copies of flyers, agendas, handouts and sign ins.
2	Develop and disseminate invitations to parents.	De Cardenas, AP	Aug.-Sept. 2021	Copies of invitations, copies of ListServ emails, documentation of posting on the school website and social media.

3	Publicize the meeting.	Brian Dobie, Dean	Aug. 2021	Documentation of posting on the school webpage, ListServ, school marquee, digital school sign, social media, and Remind 101.
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and how will the school provide with Title I funds, transportation, childcare, or home visits, as such services related to parent and family engagement [Section 1116].

Response: We will have a number of meetings during flexible times, such as meetings in the mornings and evenings. We will utilize in person and via Zoom. We will publicize the events through many avenues. We will use the school webpage, ListServ, school marquee, the digital school sign, social media, flyers for parents, and Remind 101.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parent/family involvement, in order to ensure effective involvement of parents and to support a partnership among the school, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent/family engagement activities under [ESEA Section 1116].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual parent Meeting	Principal	Parents will be provided information on the ways to support their students at home, and information on parental involvement events. In addition, the SIP will be shared with parents at that time.	Aug. 2021	Evidence of the effectiveness will be determined through increased parental involvement throughout the year.
2	ELA Curriculum Night	ELA SIP Committee Members, Reading Coaches	Increase in parental understanding of the ELA curriculum, standards, and ways to support their student in the home.	Jan. 27, 2022	Parent handouts, agenda, and sign in sheets.
3	Parent Writing Workshop- Grades 4 &5	ELA SIP Committee Members, Reading Coaches	Increase in parental understanding of the ELA writing curriculum, standards, and ways to support their student in the home.	Oct. 5, 2021	Parent handouts, agenda, and sign in sheets.
4	Math Curriculum Night	Math SIP Committee Members, Math Coach	Increase in parental understanding of the Math curriculum, standards, and ways to support their student in the home.	Nov. 16, 2021	Parent handouts, agenda, and sign in sheets.
5	Intervention Curriculum Night	ESE Team and MTSS Team	Increase in parental understanding of ELA and Math interventions and the need for interventions in the classroom.	Oct. 14, 2021	Parent handouts, agenda, and sign in sheets.

6	Parent Conference Nights	All Teachers	Increase in student achievement and parental involvement.		Parent handouts, agenda, and sign in sheets.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contribution of parents/families. Describe how the school will reach out, communicate with and work with parents/families as equal partners. As well as implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Teaching with the Instructional Cha-Chas	Principal	Teachers will have a better understanding of high yield instructional strategies to increase student achievement.	Throughout the 2021-22 school year	Increased student achievement and higher teacher capacity.
2	Preplanning Professional Development	Instructional Coaches- ELA, Math/Science	Teachers will learn about the BEST standards and their impact on our student learning. They will learn how to support the BEST standards through standards based instruction.	August 2021	Increased student achievement and higher teacher capacity.
3	Professional Planning Days for each grade level.	Principal	Improvement in instructional strategies and student achievement.	Sept.-May 2022	Increased student achievement and higher teacher capacity.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [ESEA Section 1116].

Response: Springwood has a Parent Resource Room where parents can come and find parent resource books for various purposes, in addition to, free school supplies, and dry goods. We will advertise the resource room via social media and the school webpage.

Additional programs that are utilized to increase parent engagement:

- Spring Festival
- Family Dance
- Valentine's Day Dance
- PTO Blue Pop Fundraiser
- PTO Candy Sales Fundraiser
- Reading Parent Engagement Night
- Curriculum Nights
- Scholastic Book Fair
- Donuts for Dads/Muffins for Moms
- PK family Picnic
- Grandparent's Day

Communication

Describe how the school will provide the following under [ESEA Section 1116].

- Provide a description of how parents/families will be given timely information about the Title I programs.
- Describe and explain the curriculum at the school, the forms of academic assessment used to measure student progress and the achievement level standards the students will obtain.
- If requested by parents, how will the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- Methods the school will use to submit parents/families comments if the school-wide program plan is not satisfactory to the parents of participating children, that will be made available to the local education agency [ESEA Section 1116].

Response: Monthly Title I newsletters will be sent home to parents and weekly newsletters will go home outlining school wide events. Parents will be sent surveys and input forms and responses will be gathered and brought to SAC and used for future planning

Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families and how the school plans to share information related to school and parent/family programs, meetings, school reports and other activities in an understandable, uniform format and in languages that the parents/families can understand.

Response: We will use many methods to communicate with parents. Our plan is to advertise meetings and school wide events through Remind 101, text messages, email groups, ListServ, social media sites, parent flyers and the school marquee. We will also employ a parent liaison that can communicate with parents on a regular basis.

Discretionary Activities (Optional)

Activities that are not required, but will be paid for through Title I, Part A funding (for example: home visits, transportation for meetings, activities related to parent/family engagement, etc.)

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1					
2					

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Many of our parents do not work typical hours and are unable to attend PTO/SAC meetings.	Offer ways for parents to attend events that occur during the day as well as events that occur at night or using Zoom.
2	Some parents have expressed that they do not attend evening events because they have to prepare dinner at home.	We can offer food for our parent nights to accommodate the needs of our families.
3	Parents do not always know how to become more involved with school as a volunteer or mentor.	We will utilize our parent liaison who will offer many different ways for parents to get involved in school.

Evaluation of the Previous Year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Muffins for Moms	1	@200	Although we had a good response to the event, due to Covid we were unable to have parents on campus and did a drive through event instead.
2	Donuts for Dads	1	@200	Although we had a good response to the event, due to Covid we were unable to have parents on campus and did a drive through event instead.
3	Parent Conference Night	1	@300	Although we had a good response to the event, due to Covid we were unable to have parents on campus and did a drive through event instead.
4	Curriculum Nights (ELA and Math)	1	@300	Although we had a good response to the event, due to Covid we were unable to have parents on campus and did a drive through event instead.

Provide a description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency and parents/families of migratory children)? [Section 1116].

Response: Our biggest barrier last year was Covid-19. We were restricted in allowing parents on campus. We were able to have our Curriculum Nights virtually and Muffins for Moms and Donuts for Dads via a drive through. This year we will use the online events and drive through since they were successful last year. We will include other events like a Drive in Movie Night in order to be socially distanced.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Preplanning Professional Development	1	50	Teachers had the time to plan lessons that were impactful, meaningful, and reflected the standards.
2	Professional Planning Days for each grade level.	1	50	Teachers had the time to plan lessons that were impactful, meaningful, and reflected the standards.
3	Move that Bus! Book Study	4	50	Teachers gained insight into personality traits and types that could foster a more robust school culture.

Evidence of Input from Parents/family members

Evidence of parent input in the development of the plan. (SAC agenda, sign in sheets, minutes and other document with parent input).

Submit Parent and Family Engagement Plan with principal signature.

Parent-School Compact

Note: As a component of the school-level parent and family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].

Submit Parent-School Compact with principal signature.

Evidence of Parents/family members in development of Parent-School Compact

Note: As a component of the school-level parent and family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].

Evidence of parent input in the development of the compact.
